



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Wilson Montessori School

MEETING #: 014

LOCATION: Wilson Montessori School

DATE / TIME: September 14, 2015 at 5:00pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Beth Bonnette	Principal	<input type="checkbox"/>	Patsy Cavazos	School Support Officer
<input type="checkbox"/>	Jodi Aserkoff	Elem. Teacher	<input checked="" type="checkbox"/>	June Spencer	Friends of Cherryhurst Park
<input type="checkbox"/>	Melissa Bohls	Lower Elem. Teacher	<input type="checkbox"/>	David Funk	HISD Planner
<input checked="" type="checkbox"/>	Jeff Mollhagen	Teacher	<input type="checkbox"/>	Bob Myers	HISD Designer
<input type="checkbox"/>	Deborah Cogley	Teacher	<input checked="" type="checkbox"/>	Brian Alling	HISD Project Manager
<input type="checkbox"/>	Wendy Freed	Early Childhood Teacher	<input type="checkbox"/>	Parra Camilo	Neighborhood citizen
<input type="checkbox"/>	Debra Loewenstein	Teacher	<input checked="" type="checkbox"/>	Terry Smith	Smith & Company Architects
<input type="checkbox"/>	R. Robbins	Teacher	<input type="checkbox"/>	Meredith Reed	Smith & Company Architects
<input checked="" type="checkbox"/>	Ernesto Alfaro	Parent	<input type="checkbox"/>	Charles Shepherd	Smith & Company Architects
<input checked="" type="checkbox"/>	Elizabeth Eriksen	Parent	<input checked="" type="checkbox"/>	Michelle Dudley	Pfluger Architects
<input type="checkbox"/>	David Jans	Parent	<input type="checkbox"/>	Stefi Santa Cruz	Pfluger Architects
<input checked="" type="checkbox"/>	Amber Moncla	Parent	<input type="checkbox"/>	Martin Brennan	Pfluger Architects
<input checked="" type="checkbox"/>	Ken Smart	Parent	<input type="checkbox"/>		

PURPOSE: The purpose of the meeting was to update attendees of the project status.

AGENDA:

- Review presentation and agenda for the upcoming community meeting
- Questions and Answers
- What to expect at the next Project Advisory Team (PAT) meeting

DISCUSSION:

1. Mr. Brian Alling, HISD Project Manager, welcomed the Project Advisory Team (PAT) members and thanked them for their time and participation in the project design process. This month's PAT meeting was scheduled to allow for PAT input for images, design and the presentation proposed for the upcoming September 21st Community Meeting.
2. The PAT attendees were shown the slides prepared for the presentation at the Community Meeting. Several comments noted by PAT members were:
 - a. The site plan images shown required adjustment.



- i. There needs to be a more graphic differentiation between the new building addition and the existing campus building on the site plan. The team will consider using a different color in the graphic for each of these building areas.
 - ii. Sidewalks connecting the new addition to the new parking areas were noted as needing to be shown on the site plan for better understanding of the design when presented to the Community.
 - b. The floor plans required the following adjustments for presentation:
 - i. Use additional color shading on the floor plan graphic to differentiate between remodeled existing rooms and those existing rooms planned for only minor work such as painting and other cosmetic work.
 - ii. The roof and two story high ceiling areas in the new addition will be indicated as such to help clarify these areas.
 - iii. Floor plan wall lines and text need to be darkened and cleared up in the slide so these images will be more clearly seen when projected onto a stage screen during the Community Meeting presentation.
3. Project team staff and members of the PAT discussed assignments for presenting the various Community Meeting agenda items.
 - a. Principal Bonnette agreed to present the Guiding Principles and introduce any dignitaries and district officials who may attend the meeting.
 - b. Mr. Terry Smith of Smith & Company Architects will present the building design slides.
 - c. Smith and Company team will provide several display boards showing site and floor plans which will post on easels in the auditorium. After the slide presentation, Mr. Brian Alling and various PAT and other members of the project design team will plan to stand at the display boards and be available to meet with any Community Meeting attendees who may have questions or comments.

QUESTIONS/ANSWERS:

1. None

ACTION ITEMS:

- 14.01 The architect team will make modifications to the Community Meeting slide show presentation to address comments and input from this September 14th PAT meeting.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The PAT will be presented with a proposed site plan showing where temporary portable classroom buildings scheduled for use during the construction period.



NEXT PAT MEETING: The next PAT meeting will be Monday, October 12, 2015 at 5:30 pm at Wilson Montessori Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Sr. Project Manager

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